

## ***Cost of Living***

**Lesson 1:** Students research a career of choice to base their Cost of Living assignment around. A yearly/monthly salary is determined through this research.

- Guest speaker brought in to discuss household expenses, optional expenses (ex: life insurance, retirement funds), and paycheck deductions.
- Students use Excel to create a budget while illustrating income and expenses. Requirements in Excel are the use of formulas and the charts/graphs feature.
- Note: Through this activity, the students make the connection between how much money is earned through a career and the lifestyle that they can afford based off of career choices.

## ***Resume writing***

### **Lesson 2:**

- We start the class with discussions on what the students do outside of school.
  - Church organizations, yard work for their neighbors, babysitting, volunteer work, etc...
- I show examples of 2 resumes, one that is professional and appropriate for a student with little work experience and one that is unprofessional that is unacceptable.
  - We talk about what makes each resume good or bad and why.
- We look through Microsoft Word templates agree on two that are appropriate and then assign the students to use one of the two selected.
- With the "good" sample on display, students begin their creating their own resume.
- Students rotate around the room leaving sticky notes with corrections and suggestions regarding their classmates resume. Corrections/suggestions are made.